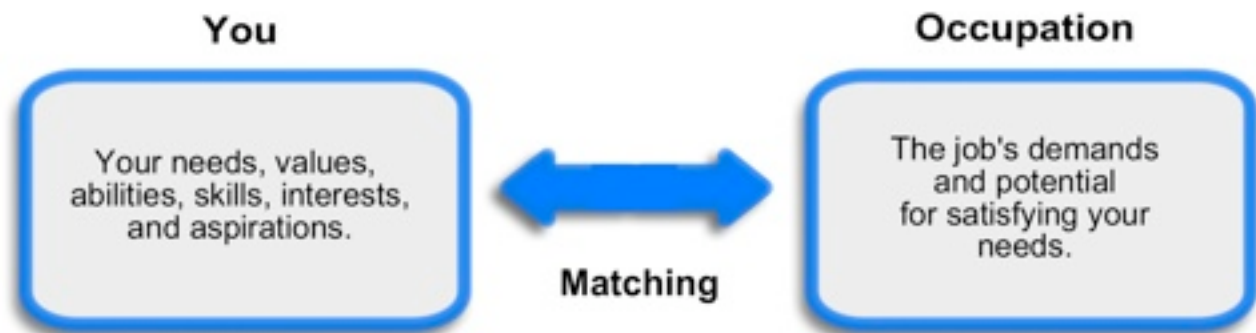


The Career KeyTM

By Lawrence K. Jones, Ph.D., NCC

Choosing an occupation or a job is a matching process:



The *Career Key* unlocks the mystery of this matching process. It will show you how to identify the jobs most likely to satisfy you.

Turn the page to begin.

Name: _____ Date: _____

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Read each statement below and decide how much it describes you. If the statement is very true of you, write a “2” on the line next to it. If the statement is mostly true of you, write in a “1”. If the statement does not describe you, write in a “0”.

R

___ I like to work with animals, tools, or machines.

___ Compared to others my age, I have good skills in working with tools, mechanical drawings, machines, or animals.

___ I value practical things you can see or touch like plants and animals you can grow, or things you can build or make better.

___ I am practical, mechanical, and realistic.

A

___ I like to do creative activities like art, drama, crafts, dance, music, or creative writing.

___ Compared to others my age, I have good artistic abilities – in creative writing, drama, crafts, music, or art.

___ I value the creative arts – like drama, music, art, or the works of creative writers.

___ I am artistic, imaginative, original, and independent.

E

___ I like to lead and persuade people, and to sell things or ideas.

___ Compared to persons my age, I am good at leading people and selling things or ideas.

___ I value success in politics, leadership, or business.

___ I am energetic, ambitious, and sociable.

I

___ I like to study and solve math or science problems.

___ I am good at understanding and solving science and math problems, compared to others my age.

___ I value science.

___ I am precise, scientific, and intellectual.

S

___ I like to do things where I can help people: like teaching, first aid, or giving information.

___ Compared to persons my age, I am good at teaching, counseling, nursing, or giving information.

___ I value helping people and solving social problems.

___ I am helpful, friendly, and trustworthy.

C

___ I like to work with numbers, records, or machines in a set, orderly way.

___ Compared to persons my age, I am good at working with written records and numbers in a systematic orderly way.

___ I value success in business.

___ I am orderly, and good at following a set plan.

Now, add the number of points you have for the **R** statements. Write that sum on Line 1 on the next page. Then, do the same for the other letters – **I**, **A**, **S**, **E**, and **C**.

Appealing Occupations

For the jobs listed below, write a “2” next to those that *definitely interest or attract you in some way*. Write in a “1” for those that might interest you. And, write in a “0” for any that you are undecided about, that do not sound interesting, or that you would dislike.

R ___ Bus Driver	I ___ Biologist	A ___ Clothes Designer
S ___ Physical Therapist	E ___ Lawyer	C ___ Insurance Clerk
R ___ Fish & Game Warden	I ___ Chemist	A ___ Dancer
S ___ Librarian	E ___ Sales Manager	C ___ Court Reporter
R ___ Farmer	I ___ Astronomer	A ___ Musician
S ___ Nurse	E ___ Radio/TV Announcer	C ___ Bank Teller
R ___ Truck Mechanic	I ___ Laboratory Technician	A ___ Novelist
S ___ Counselor	E ___ Salesperson	C ___ Business Teacher
R ___ Airplane Pilot	I ___ Electrical Engineer	A ___ Actor/Actress
S ___ Speech Therapist	E ___ Restaurant Manager	C ___ Bank Examiner
R ___ Carpenter	I ___ Chemical Technician	A ___ Artist
S ___ Social Worker	E ___ Insurance Sales Agent	C ___ Tax Expert
R ___ Mechanical Engineer	I ___ Research Scientist	A ___ Singer
S ___ Teacher	E ___ Apartment Manager	C ___ Bookkeeper

To the left of each job title you see a letter, an **R**, **I**, **A**, **S**, **E**, or **C**. Carefully add the number of points that you have for the seven **R** jobs, and write that sum in the space below on Line 2.

Do the same for the other letters: **I**, **A**, **S**, **E**, and **C**.

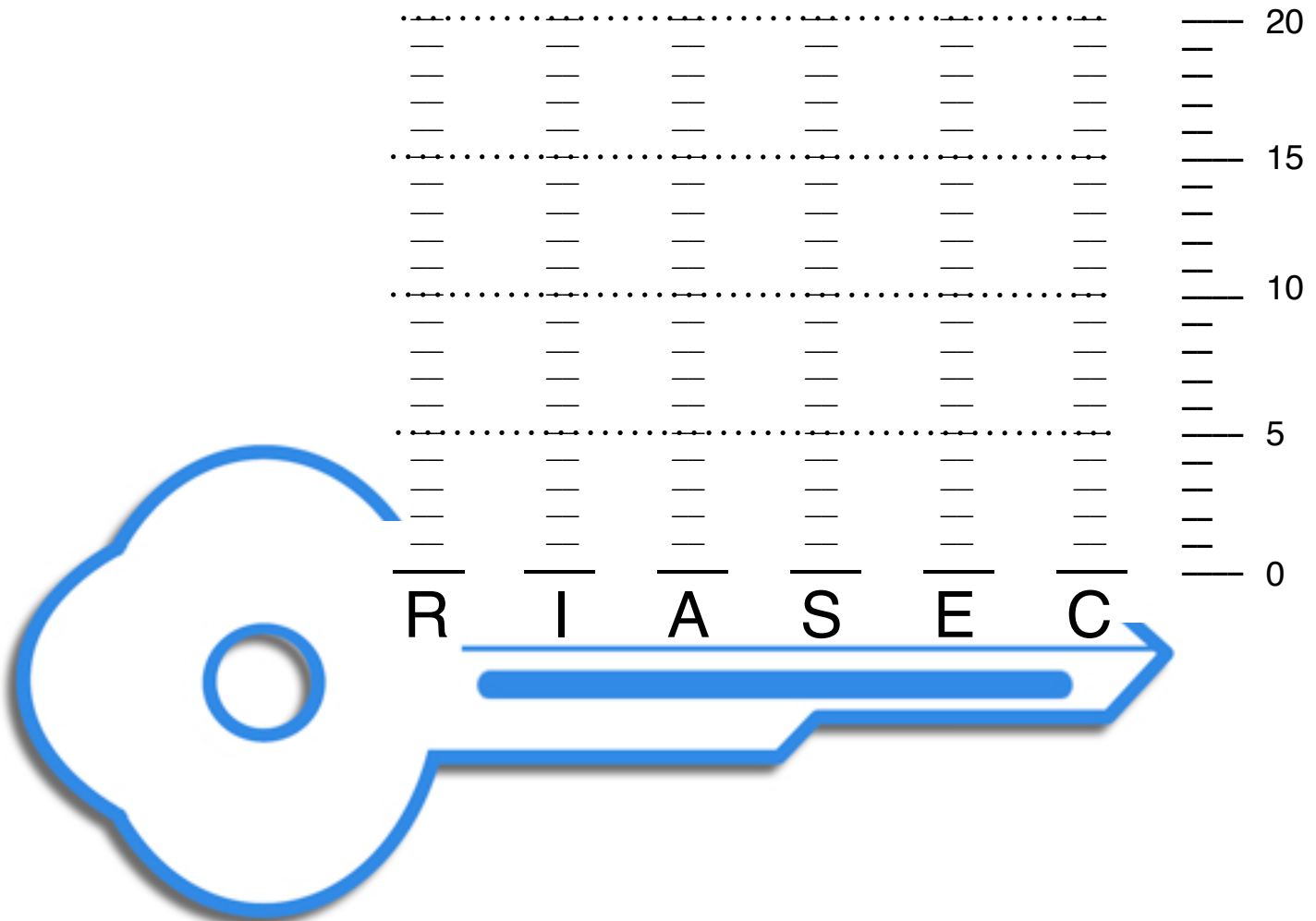
Now, add Line 1 and Line 2 and put your answers on Line 3 to get your total score.

Line 1:	_____	_____	_____	_____	_____	_____
	R	I	A	S	E	C
	+					
Line 2:	_____	_____	_____	_____	_____	_____
	R	I	A	S	E	C
Total:						
Line 3:	_____	_____	_____	_____	_____	_____
	R	I	A	S	E	C

You will use your total scores on Line 3 to make your Career Key on the next page.

Your Career Key

Now you are ready to construct your Career Key. Begin with the total number of points you have for **R** from Line 3 of the previous page. Make a small “x” on the graph below, above the **R** for that number. Do the same for the remaining letters: **I, A, S, E,** and **C**. Once you have done this, draw a line connecting your “x’s” to complete the key. This is your Career Key.



According to Dr. John Holland, there are six types of people – **Realistic, Investigative, Artistic, Social, Enterprising,** and **Conventional**. The highest scores on your Career Key are the personality types that you are most like.

On the next few pages, many jobs are listed. They are grouped in two ways:

1. The jobs are grouped according to the six personality types – *Realistic, Investigative, Artistic, Social, Enterprising, and Conventional*.
2. Then, under each of the six types, the jobs are grouped into work groups. For example, see “1.03 Engineering” on the next page. The workers in these groups of jobs have similar traits – interests, skills, abilities, and level of training.

Read over the jobs listed for the two or three personality types that are highest on your Career Key. Place a checkmark (✓) next to those that interest you, or those you would like to know more about.

Occupations

REALISTIC Occupations

1.01 Agriculture & Natural Resources

- Agricultural Inspector
- Agricultural Technician
- Animal Breeder
- Animal Caretaker
- Farmer or Rancher
- Farmworker
- Fisher
- Food Science Technician
- Forester
- Forest or Conservation Worker
- Landscaping or Groundskeeping Worker

1.02 Safety & Law Enforcement

- Bailiff
- Correction Officer or Jailer
- Criminal Investigator or Special Agent
- Emergency Medical Technician
- Fire Fighter
- Fire Inspector or Investigator
- Fish and Game Warden
- Police Officer or Sheriff
- Police Detective
- Private Detective or Investigator
- Security Guard

1.03 Engineering

- Architectural or Civil Drafter
- Audio & Video Equipment Technician
- Broadcast Technician
- Cartographer or Photogrammetrist

- Civil Engineering Technician
- Construction or Building Inspector
- Electrical & Electronic Engineering Technician
- Engineering Technician
- Environmental Engineering Technician
- Forest or Conservation Technician
- Industrial Engineering Technician
- Materials Engineer
- Mechanical Engineering Technician
- Mechanical Engineer
- Mining or Geological Engineer
- Nuclear Technician
- Radiologic Technologist or Technician
- Sound Engineering Technician
- Surveying or Mapping Technician
- Surveyor

1.04 Transportation & Distribution

- Aircraft Pilot
- Bus Driver
- Locomotive Engineer
- Sailor or Marine Oiler
- Ship Captain
- Stock Clerk – Warehouse or Storage Yard
- Subway or Streetcar Operator
- Taxi Driver or Chauffeur
- Truck Driver

1.05 Construction Crafts & Support

- Brickmason or Blockmason
- Carpenter
- Carpet or Floor Installer
- Cement Mason

- Commercial Diver
- Drywall Installer
- Floor Layer
- Glazier (glass installer)
- Hazardous Materials Removal Worker
- Insulation Worker
- Painter, Construction or Maintenance
- Paperhanger
- Plasterer or Stucco Mason
- Plumber, Pipefitter, or Steamfitter
- Roofer
- Structural Iron & Steel Worker

1.06 Crafts-Mechanical

- Aircraft Mechanic & Service Technician
- Automotive Service Technician & Mechanic
- Coin and Vending Machine Repairer
- Diesel Mechanic & Engine Service Specialist
- Farm Equipment Mechanic
- Heating, Air-Conditioning, or Refrigeration Technician
- Home Appliance Repairer
- Industrial Machinery Mechanic
- Mobile Heavy Equipment Service Technician
- Medical Equipment Repairer
- Millwright
- Outdoor Power Equipment or Other Small Engine Mechanics
- Television, Video, or Motion Picture Camera Operator

REALISTIC

(continued)

1.07 Crafts-Electrical-Electronic

- Avionics Technician
- Computer and Office Machine Repairer
- Electrical & Electronic Installers & Repairers, Commercial & Industrial Equipment
- Electrical Power-Line Installer & Repairer
- Electrician
- Electronic Home Entertainment Equipment Installer and Repairer
- Elevator Installer and Repairer
- Telecommunications Equipment Installers & Repairers

1.08 Crafts-Metal, Wood, Plastic, Fabric

- Automotive Body Repairer
- Boilermaker
- Cabinetmaker
- CNC Machine Programmer or Operator
- Custom Tailor
- Jeweler
- Machinist
- Medical Appliance Technician
- Model Maker, Metal or Plastic
- Model Maker or Pattern Maker, Wood
- Museum Technician or Conservator
- Optician, Dispensing
- Patternmaker, Metal or Plastic
- Sheet Metal Worker

1.08 Crafts-Metal, Wood, Plastic, Fabric

- Shoe and Leather Worker
- Tool and Die Maker
- Upholsterer
- Welder, Cutter, Solderer, or Brazier

1.09 Food Preparation

- Baker
- Butcher or Meat Cutter
- Chef
- Cook, Cafeteria
- Cook, Fast Food
- Cook, Restaurant
- Food Preparation Worker

1.10 Systems Operation

- Power Plant Operator
- Ship Engineer
- Stationary Engineer and Boiler Operator
- Water-Treatment-Plant Operator

1.11 Equipment Operation

- Agricultural Equipment Operator
- Grader, Bulldozer, or Scraper Operator
- Construction Equipment Operator
- Crane and Tower Operator
- Industrial Truck & Tractor Operator
- Paving Equipment Operator
- Tank Car, Truck, or Ship Loader

1.12 Manufacturing & Production

- Dental or Ophthalmic Laboratory Technician
- Electrical or Electronic Equipment Assembler
- Electromechanical Equipment Assembler

- Engine or Other Machine Assembler
- Inspector or Tester
- Machine Setter, Operator, or Tender
- Printing Machine Operator
- Textile, Apparel, or Furnishings Worker

INVESTIGATIVE Occupations

2.01 Physical Sciences

- Astronomer
- Atmospheric or Space Scientist
- Chemist
- Environmental Scientist or Hydrologist
- Geologist
- Geophysicist
- Geoscientist
- Materials Scientist
- Physicist
- Soil Conservationist

2.02 Life Sciences

- Animal Scientist
- Biochemist or Biophysicist
- Biological Scientist
- Conservation Scientist
- Food Scientist or Technologist
- Life Scientist
- Medical Scientist
- Microbiologist
- Range Manager
- Soil or Plant Scientist
- Zoologist or Wildlife Biologist

2.03 Health Sciences

- Anesthesiologists
- Audiologist
- Cardiologist
- Chiropractor
- Dentist

INVESTIGATIVE

2.03 Health Sciences (continued)

- Epidemiologist
- Internist
- Obstetrician
- Optometrist
- Orthodontist
- Pediatrician
- Pharmacist
- Physician or Surgeon
- Psychiatrist
- Surgical Technologist
- Veterinarian
- Veterinary Technologist or Technician

2.04 Laboratory & Medical Technology

- Biological Technician
- Cardiovascular Technologist or Technician
- Chemical Technician
- Clinical Laboratory Technologist or Technician
- Diagnostic Medical Sonographer
- Embalmer
- Environmental Science or Protection Technician
- Forensic Science Technician
- Geological or Petroleum Technician
- Medical or Clinical Laboratory Technologist
- Nuclear Medicine Technologist

2.05 Computer Science & Technology

- Computer or Information Scientist
- Computer Programmer
- Computer Software Engineer, Applications

- Computer Software Engineer, Systems Software
- Computer Specialist
- Computer Support Specialist
- Computer Systems Analyst
- Database Administrator
- Network & Computer System Administrator
- Network Systems & Data Communications Analyst

2.06 Mathematics & Data Analysis

- Actuary
- Mathematical Technician
- Mathematician
- Operations Research Analyst
- Statistician

2.07 Social Sciences

- Anthropologist or Archaeologist
- Economist
- Educational Psychologist
- Geographer
- Historian
- Industrial-Organizational Psychologist
- Marketing Research Analyst
- Political Scientist
- Sociologist
- Survey Researcher
- Urban or Regional Planner

2.08 Engineering

- Aerospace Engineer
- Agriculture Engineer
- Biomedical Engineer
- Chemical Engineer
- Civil Engineer
- Computer Hardware Engineer
- Electrical Engineer

- Electronics Engineer
- Engineering Teacher, Postsecondary
- Environmental Engineer
- Health and Safety Engineer
- Industrial Engineer
- Management Analyst
- Nuclear Engineer
- Petroleum Engineer

ARTISTIC Occupations

3.01 Literary Arts

- Creative Writer
- Poet or Lyricist
- Writer or Author

3.02 Visual Arts

- Architect
- Architecture Teacher, Postsecondary
- Art Director
- Artist
- Cartoonist
- Commercial or Industrial Designer
- Desktop Publisher
- Fashion Designer
- Film or Video Editor
- Fine Artist -- Painter, Sculptor, or Illustrator
- Floral Designer
- Graphic Designer
- Interior Designer
- Landscape Architect
- Multi-Media Artist or Animator
- Photographer

3.03 Drama & Dance

- Actor
- Choreographer
- Dancer
- Director (TV/radio, movies, theater)
- Makeup Artist, Theatrical & Performance

ARTISTIC

3.03 Drama & Dance (continued)

- Model
- Talent Director

3.04 Music

- Composer
- Music Arranger or Orchestrator
- Music Director
- Musician
- Singer

3.05 Communications

- Broadcast News Analyst
- Editor
- Interpreter or Translator
- Public Address Announcer, MC, or DJ
- Radio and Television Announcer
- Reporter or Correspondent
- Technical or Scientific Editor or Writer

SOCIAL Occupations

4.01 Social Services

- Child, Family, or School Social Worker
- Clergy
- Clinical Psychologist
- Counseling Psychologist
- Counselor
- Educational, Vocational, or School Counselor
- Eligibility Interviewer
- Health Educator
- Marriage and Family Therapist
- Mental Health Counselor
- Probation Officer or Correctional Treatment Specialist
- Rehabilitation Counselor

4.02 Nursing, Therapy, & Health Promotion

- Athletic Trainer
- Dental Hygienist
- Dietitian or Nutritionist
- Dietetic Technician
- Massage Therapist
- Psychiatric Aide
- Occupational Therapist
- Occupational Therapy Assistant
- Physical Therapist
- Physical Therapy Assistant
- Physician Assistant
- Recreational Therapist
- Registered Nurse
- Respiratory Therapist
- Speech-Language Pathologist

4.03 Child & Adult Care

- Child Care Worker
- Dental Assistant
- Home Health Aide
- Licensed Practical or Vocational Nurse
- Medical Assistant
- Nurse Aide

4.04 Education & Library Services

- College or Community College Teacher
- Elementary School Teacher
- Health Specialties Teacher, Postsecondary
- Instructional Coordinator
- Law Teacher, Postsecondary
- Librarian
- Library Technician or Assistant
- Middle School Teacher
- Nursing Instructor or Teacher

- Philosophy or Religion Teacher, Postsecondary
- Preschool or Kindergarten Teacher
- Secondary School Teacher
- Self-Enrichment Education Teacher
- Special Education Teacher
- Teacher Assistant
- Teacher, Postsecondary

4.05 Sport, Recreation & Fitness

- Coach or Scout
- Fitness Trainer or Aerobics Instructor
- Recreation Worker
- Sports Official, Umpire, or Referee

ENTERPRISING Occupations

5.01 Sales & Purchasing

- Insurance Sales Agent
- Purchasing Agent or Buyer
- Real Estate Sales Agent
- Retail Salesperson
- Sales Agent, Financial Services
- Sales Engineer
- Sales Representative, Wholesale & Manufacturing
- Wholesale or Retail Buyer

5.02 Hospitality, Beauty & Customer Services

- Barber
- Bartender
- Flight Attendant
- Gaming Service Worker
- Hairdresser, Hairstylist, or Cosmetologist
- Tour Guide

ENTERPRISING

5.02 Hospitality... (continued)

- Travel Agent
- Waiter/Waitress

5.03 Legal Practice & Support

- Administrative Law Judge/ Hearing Officer
- Arbitrator, Mediator, or Conciliator
- Judge
- Law Clerk
- Lawyer
- Paralegal/Legal Assistant

5.04 Business

Administration

- Administrative Services Manager
- Chief Executive Officer
- Computer and Information System Manager
- Construction Manager
- Compensation & Benefits Manager
- Employment Interviewer
- Engineering Manager
- Farm, Ranch, or Other Agricultural Manager
- Food Services Manager
- Funeral Director
- Gaming Manager
- General and Operations Manager
- Human Resources, Training, and Labor Relations Manager or Specialist
- Industrial Production Manager
- Lodging Manager (e.g., Hotel, Motel, Resort)
- Natural Science Manager
- Nursery or Greenhouse Manager

- Producer or Program Director (TV/radio, movies, theater)
- Property or Real Estate Manager
- Purchasing Manager
- Supervisor or Manager of Farming, Fishing or Forestry Workers
- Supervisor or Manager of Landscaping or Groundskeeping Workers
- Supervisor or Manager of Office & Administrative Support Workers
- Supervisor or Manager of Retail Sales Workers
- Technical Director/ Manager (TV/radio, movies, theater)
- Transportation, Storage, or Distribution Manager

5.05 Finance

- Accountant or Auditor
- Appraiser, Real Estate
- Financial Manager
- Loan Officer
- Personal Financial Advisor
- Treasurer, Controller, or Chief Financial Officer

5.06 Government & Public Administration

- Archivist or Curator
- Education Administrator
- Government Service Executive
- Legislator
- Medical and Health Service Manager
- School Principal

5.07 Promotion

- Advertising and Promotions Manager
- Advertising Sales Agent
- Copy Writer

- Marketing Manager
- Public Relations Manager
- Public Relations Specialist
- Sales Manager

5.08 Regulations Enforcement

- Financial Examiner
- Immigration or Customs Inspector
- Occupational Safety and Health Inspector
- Tax Examiner, Collector, or Revenue Agent

CONVENTIONAL Occupations

6.01 Mathematical Detail

- Bill and Account Collector
- Billing, Cost, or Rate Clerk
- Bookkeeping, Accounting or Auditing Clerk
- Brokerage Clerk
- Claims, Adjuster, Examiner or Investigator
- Cost Estimator
- Financial Analyst
- Insurance Underwriter
- Payroll or Timekeeping Clerk
- Tax Preparer

6.02 Financial Detail

- Cashier
- Counter or Rental Clerk
- Gaming Cage Worker
- Insurance Claim Clerk
- Parts Salesperson
- Postal Service Clerk
- Teller

6.03 Oral

Communications

- Air Traffic Controller

CONVENTIONAL

6.03 Oral

Communications

(continued)

- Customer Service Representative
- Hotel, Motel, or Resort Desk Clerk
- Loan Interviewer or Clerk
- Police, Fire, or Ambulance Dispatcher
- Receptionist or Information Clerk
- Reservation or Transportation Ticket Agent
- Switchboard Operator
- Telephone Operator

6.04 Materials & Records

Processing

- Cargo or Freight Agent
- Computer Operator
- Court, Municipal, or License Clerk
- Court Reporter
- Data Entry Keyer
- File Clerk
- Medical Records and Health Information Technician

- Medical Transcriptionist
- Pharmacy Technician
- Postal Service Mail Carrier
- Shipping, Receiving, or Traffic Clerk
- Stock Clerk or Order Filler
- Weigher, Measurer or Checker
- Word Processor and Typist

6.05 Administrative Detail

- Budget Analyst
- Credit Analyst
- Executive Secretary or Administrative Assistant
- Legal Secretary
- Medical Secretary
- Occupational Health & Safety Technician
- Office Clerk
- Purchasing (Procurement) Clerk or Technician
- Secretary
- Title Clerk, Searcher, or Examiner

Learn More About the Jobs That Interest You

- Talk with or interview people in the work you are considering.
- Do volunteer work or take a part-time job in your area of interest.
- Talk with a career counselor.

Recommended Online Articles:

- ◆ [Holland's Theory of Career Choice and You](#)
- ◆ [Match Your Personality with Careers](#)
- ◆ [Identify Your Skills](#)
- ◆ [High Quality Decisions](#)

Further Career Exploration

Go to The Career Key™ website at www.careerkey.org

There, you can learn about the jobs that interest you, such as what they pay, the training required, and how hard it is to get one.

You will also get practical advice on topics like learning more about occupations and yourself, choosing a college major, learning the essential job skills, and making good decisions.

Career exploration pays off. You will develop a clearer view of yourself, what is important to you and the jobs that fit you best.